



**Minutes of the  
ALAMEDA FREE LIBRARY BOARD MEETING  
April 14, 2010**

The regular meeting of the Alameda Free Library Board was called to order at 6:03 p.m.

ROLL CALL

Present: Mike Hartigan, President  
Karen Butter, Vice President  
Kristy Perkins, Board Member  
Gail Wetzork, Board Member  
Suzanne Whyte, Board Member

Absent: None

Staff: Jane Chisaki, Library Director  
Marsha Merrick, Recording Secretary

CONSENT CALENDAR

An asterisk indicates items so accepted or approved on the Consent Calendar.

- A. \*Report from the Library Director Highlighting Activities for April 2010. Accepted.
- B. \*Draft Minutes of the Regular Library Board Meeting of March 10, 2010. Approved.
- C. \*Library Services Report for the Month of February 2010. Accepted.
- D. \*Financial Report Reflecting FY10 Expenditures by Fund for March 2010. Accepted.
- E. \*Bills for Ratification for the Month of March 2010. Approved.

Vice President Butter mentioned that audiobook numbers are still quite low. Director Chisaki said that more titles are being added, and that NetLibrary is being looked at for next year. Butter also noted that database searches are way up, and Chisaki said it is due to numbers being counted differently now.

President Hartigan asked for a motion to accept the Consent Calendar as presented. Vice President Butter so moved; Member Wetzork seconded the motion which carried by a 5-0 vote.

ORAL COMMUNICATIONS, NON-AGENDA (Public Comment)

President Hartigan asked what had happened with the electronic transmission of Board materials. Recording Secretary Merrick said the process had been abandoned because the e-mails were not making it through. Hartigan directed that the City's IT Department get involved, and it was suggested that an FTP site be set up. Merrick will work with IT on getting this accomplished.

UNFINISHED BUSINESS

A. Neighborhood Library Improvement Project (G. Wetzork)

The contract for Sausal Corporation was passed by City Council as expected. No parking signs will be put up around the West End branch and shortly thereafter a fence will be erected. Director Chisaki read an e-mail from Project Manager Laurie Kozisek which stated that the contractor wants to be aggressive and finish the West End in 5 months instead of the originally projected 8 month time period, which also means that Bay Farm could be started earlier. Board Member Wetzork inquired whether traffic would be impacted on 8<sup>th</sup> Street as it is a very busy thoroughfare. Chisaki said the contractors are only allowed to encroach into the parking lane, so street traffic should not see any delays. The contractor is also required to maintain a covered walkway for pedestrians. Vice President Butter urged that a press release be sent to the papers ASAP so the public knows, not just the neighbors of the West End.

The contractor has all the keys now, and everything is gone from the building. There will be a sign erected that says "Measure O Funds at Work" sometime soon. Meanwhile, Library operations are going smoothly, even with the increase in traffic due to the West End closure. Bay Farm artist Kana Tanaka's contract is at the City Attorney's office now awaiting approval. Chisaki is waiting for a spec book to come from the Project Manager.

Chisaki showed additional color options for the exterior of Bay Farm, and the Board still couldn't find one that was mutually agreeable. President Hartigan suggested getting a color consultant, and Butter agreed. Chisaki will ask Noll & Tam if they already have a consultant they use on projects; the Board directed that if Noll & Tam doesn't have someone, then Chisaki find somebody on her own. Member Wetzork made a motion that a color consultant be selected for Bay Farm; Member Whyte seconded the motion which carried by a 5-0 vote.

NEW BUSINESS

A. Alameda Free Library Foundation (J. Chisaki)

A "Live @ the Library" meeting was held during the week; they've attracted a cellist that grew up here for one of the concerts. The Library is still waiting for the proceeds from the last series. The staff appreciation lunch will be held the day after the board meeting.

B. Friends of the Alameda Free Library (M. Lambert)

Marc Lambert reported that the next book sale is May 7, 8 and 9 at Alameda Point. The Friends are looking for a Recording Secretary for their meetings. They could not do a full newsletter this month because there wasn't enough information to fill it.

C. Patron Suggestions/Comments (Speak-Outs) and Library Director's Response

A request was made to subscribe to Wooden Boat magazine. The market is too specialized and the Library needs to order magazines that will appeal to a wider audience. Several speak-outs were written about the San Francisco Chronicle's current issue being missing. It was suggested that it be controlled by the Reference Desk and checked out and in. This newspaper is part of the browsing collection and it would be too time intensive for staff to control it.

LIBRARY BOARD COMMUNICATIONS

None.

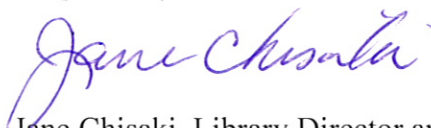
DIRECTOR'S COMMENTS

Day in the District will be on Friday. Unfortunately, the appointments Director Chisaki will attend with our representatives are at 10:00 a.m. and 4:15 p.m. There will not be a Sacramento Legislative Day this year, but it promises to be bigger and better next year. The Wood Museum will have their opening reception on Wednesday, April 21, and they would like a board member to come and speak briefly on behalf of the Library. President Hartigan will "take one for the team" this time and attend the ceremony. On Thursday, April 22, it's "Meet Your Public Officials" evening sponsored by the League of Women Voters; Member Whyte will attend this event. Chisaki had purchased mementos for staff to celebrate National Library Week, and gave one to each board member as well.

ADJOURNMENT

President Hartigan asked for a motion to adjourn the meeting at 7:18 p.m. Vice President Butter so moved; Member Wetzork seconded the motion which carried by a 5-0 vote.

Respectfully submitted,



Jane Chisaki, Library Director and  
Secretary to the Alameda Free Library Board